



Dear Future Angel/Hillman and Family,

Welcome to Joliet Catholic Academy!

Class of 2025, these are exciting times here at JCA!

I am writing today to inform you about the JCA 1:1 Initiative. JCA has had a 1:1 Technology environment at our school since the start of the 2016-17 school year. We are always in the process of updating our entire infrastructure, training our teachers to learn different ways to enhance their curriculum with technology, continuing to be a Microsoft for Education School, and so much more!

What does this mean for you? Next year all freshmen (including you!) will be required to have a laptop computer. In order to provide you with the latest technology, the highest level of security, and the most functionality, we are currently exploring a variety of options for devices. Information on the device will be mailed to your home address in the coming months.

The curriculum at JCA will remain the driving force in providing you an outstanding education. The device you use will be a tool, a learning companion, and a means in which you advance your technology skills to prepare for your future. We are excited for this initiative and hope you are as well.

Once again, welcome to Joliet Catholic Academy! We are happy you are here, and I know these next four years will be some of the best years of your life!

If you have any questions, please contact me at 815-741-0500, ext. 213 or lpahl@jca-online.org.

Welcome to the JCA family!

God Bless,

Laura Pahl
Vice Principal of Curriculum and Technology



INCOMING FRESHMAN REGISTRATION CHECKLIST

Forms to be completed and returned to JCA with the \$275* registration fee by March 1, 2021.

- Consent to Release Records (*White Form*)
- Freshman Elective Course Selection (*Ivory Form*)
- Secondary Address Form (*Blue Form, if applicable*)
- Tuition and Fee Payment Agreement (*Yellow Form*)

*** Registration fee for incoming freshmen registering after March 1st is \$300.**

Required to be completed by **April 1, 2021:**

- Create an account with FACTS Tuition Management System

Required documentation to bring to the Main Office prior to the first day of school:

- Certified Birth Certificate – *Certified birth certificate will be copied, notarized, and returned. Copies and hospital records of birth are NOT acceptable. State of Illinois, 325 ILCS 50/5*

Required documentation due to the Health Office prior to the first day of school:

- State of Illinois Certificate of Health Examination, version 11/15
- State of Illinois Dental Exam, version IOCI 0600-10
- State of Illinois Eye Exam, version 06/09 **ONLY** for Students **new** to the State of Illinois school system (**meaning they have never attended a State of Illinois school**).
- Emergency Action plans are requested for those students with asthma, diabetes, epilepsy (seizures) and severe allergies who may require the use of an epinephrine auto-injector.
- Students from outside of the USA or that travel outside of the USA, are required to contact the Health Office for further requirements.

Health forms are available on the JCA website at: <https://www.jca-online.org/parents/health-office/>

Please note health documents have REQUIRED parent portions that must be completed, signed and dated by a parent/legal guardian to be compliant.

The required Certificate of Child Health Exam is valid for 395 days and fulfills the sports physical requirement for incoming freshman only. **HOWEVER, ALL FRESHMEN WHO WILL BE INVOLVED IN A FALL SPORT MUST HAVE THE CERTIFICATE OF CHILD HEALTH EXAM COMPLETED AND ON FILE IN THE SCHOOL HEALTH OFFICE BY **JULY 1**.**

Proficiency Exams

Please check the box(es) below if you wish to sign up for any of the proficiency exams listed.

- Yes, my son/daughter will participate in the **Advanced French Placement Exam on Wednesday, May 5 at 3:30 p.m.****
- Yes, my son/daughter will participate in the **Advanced Math Placement Exam on Thursday, May 13 at 3:30 p.m. *Calculators are not allowed for the exam.*****
- Yes, my son/daughter will participate in the **Advanced Spanish Placement Exam on Wednesday, May 5 at 3:30 p.m.****

All testing will take place at Joliet Catholic Academy.

PARENT SIGNATURE: _____

TELEPHONE NUMBER: _____

PARENT EMAIL: _____

Questions regarding curriculum placement should be directed to
Bill Pender, Vice Principal of Faculty and Operations, at 815-741-0500.

GENERAL GUIDELINES FOR TUITION AND FEE PAYMENTS

All payments are remitted to the JCA Business Office via the FACTS Tuition Management System.

We encourage all parents and guardians to make tuition and fee payments by “FACTS Tuition Management System” from their checking or savings account to JCA. “FACTS” payments ensure that your account is current and allows your student to take semester exams in a timely manner. In accordance with the Parent-Student Handbook, students will be precluded from having their final exams graded and participating in extracurricular activities if tuition accounts are not current. **All payers are required** to create a tuition payment account with “FACTS Tuition Management System” to pay tuition and fees. Parents/Guardians will receive an email invite from FACTS to create an account. Contact the Business Office for more information on the tuition payment plan or to pay your tuition and fees at Joliet Catholic Academy.

All additional costs and mandatory fundraising charges are due when billed and are in addition to the tuition noted.

Joliet Catholic Academy is not responsible for delays by the post office, dated postmarks, or payments carried by students and turned in late. Finance charges on past due balances accrue at the rate of one and one-half percent per month (18% annual rate). Checks returned NSF will be assessed a \$35.00 fee per occurrence.

The 2021-2022 Parent-Student Handbook will have a complete listing of tuition and fee payment policies. If you have any questions, please contact the Business Office.

The ACTUAL COST to educate a student at JCA is \$16,369. JCA strives to keep the tuition rate as competitive as possible through the generosity of our alumni, JCA friends, fundraising and sound financial management. Financial aid is available for needy families with more than one student attending JCA. Please contact the Admissions Office for more information.

Other Expenses:

Fees: As listed in JCA's 2021-2022 Parent-Student Handbook

Fundraising:

One student:	\$450
Family (if > 1 student):	\$650

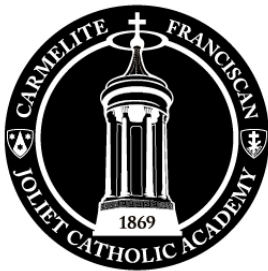
FOR ALL EMPLOYEES OF JCA—The entire \$300 non-refundable registration fee will be APPLIED towards Student Activity Fees**. Employees of JCA are not eligible for early registration discounts. (See the Faculty-Staff Handbook for explanation of applicable tuition discounts.)

FOR NON-EMPLOYEES ONLY-\$300 non-refundable registration fee will be APPLIED as follows:
\$200 towards Student's Activity Fees**
\$100 towards current year tuition

** Activity Fees include student I.D., Guidance Department testing programs, student schedules, report cards, student records, guidance and counseling service, school reach, Plus Portals, yearbook, subscription to student newspaper, Literary Magazine, student admission to all home athletic events, etc.

Please contact the JCA Business Office for any questions regarding tuition.

Ms. Charlotte Turturillo, CFO/Business Manager
Mrs. Mary Lou Catalani, Accounts Receivable Clerk
815.741.0500



Joliet Catholic Academy
1200 N. Larkin Ave
Joliet, IL 60435
815.741.0500

CONSENT TO RELEASE RECORDS

To Whom It May Concern:

I request that my school records (or a copy) be released and sent to:
(Please DO NOT FAX)

Joliet Catholic Academy
Student Records Coordinator
1200 N. Larkin Ave
Joliet, IL 60435

Student Name

Address

City/State/ Zip

School Student is currently attending

Please include grade school health records.

I understand that no individual or agency outside of the school system will be permitted to inspect or receive my records without written permission.

As the parent or legal guardian of the above named child, my permission is given to release school records including confidential information concerning my child. I understand that my permission covers the release of PERMANENT and TEMPORARY RECORDS as well as the release of confidential reports such as Special Education reports.

Parent/Guardian Signature

Date



Joliet Catholic Academy
1200 N. Larkin Ave
Joliet, IL 60435
815.741.0500

SECONDARY ADDRESS FORM

Please complete this form **only** if the student **does NOT** live with both parents.

List below the name and address of the ***other parent*** who should receive grades and other school related information.

_____ Student Name

_____ Secondary Contact Name

_____ Relationship

() _____ Cell Phone

_____ Home Address

_____ City/State/Zip Code

() _____ Home Phone

() _____ Work Phone

_____ E-mail address

_____ Secondary Contact Spouse's Name

() _____ Cell Phone

Emergency Contact: Yes / No

Parent/Guardian Signature



Tuition Management

FACTS provides flexible payment plan options to families at private and faith-based schools. Families can budget their tuition, making private school more accessible and affordable. Our process is simple, convenient, and secure.

You will receive an e-mail invitation from FACTS Management when it is time to set up your FACTS Payment Plan.

FACTS CONFIRMATION NOTICE

Once your information is received and processed by FACTS, you will receive a confirmation notice. This notice will confirm your payment plan information. Please check this information for accuracy, and contact your school or FACTS with any discrepancies.

Frequently Asked Questions

- **Is my information secure?**
Yes. Your personal information, including payment information, is protected with the highest security standards in the industry. For more information on security, visit [FACTSmgt.com/Security-Compliance](https://www.factsmgt.com/Security-Compliance).
- **When will my payments be due?**
Your payment schedule is set by your school, and your financial institution will decide the time of day your payments are processed.
- **What happens when my payment falls on a weekend or a holiday?**
Your payment will be processed on the next business day.
- **What happens if a payment is returned?**
Returned payments may be subject to a FACTS returned payment fee. Watch for a returned payment notice for additional information.
- **How do I make changes once my agreement is on the FACTS system?**
Changes to your address, phone number, email address, or banking information can be made at [Online.FACTSmgt.com](https://www.Online.FACTSmgt.com) or by contacting your school or FACTS. Any changes to payment dates or amounts need to be approved by the school and the school will then need to notify FACTS. **All changes must be received by FACTS at least two business days prior to the automatic payment date in order to affect the upcoming payment.**
- **What is the cost to set up a payment plan?**
If an enrollment fee is due, the amount of the fee is indicated when setting up your agreement. If applicable, the nonrefundable FACTS enrollment fee will be automatically processed within 14 days of the agreement being posted to the FACTS system.

FACTS CUSTOMER SERVICE

We are committed to doing all we can to provide you with the highest quality customer service in the industry. Whether you want to view your account online or speak with one of our highly trained customer service representatives, FACTS is dedicated to serving you. **To view your payment plan details, log in to your FACTS account at [Online.FACTSmgt.com](https://www.Online.FACTSmgt.com). Customer Care Representatives are also available to assist you 24/7.**